

Application Instructions

When filling out the General Assistance Application Form, please be sure to use a black or blue pen. Please use all capital letters in boxes, and print neatly and clearly to ensure a quick turn-around time for the review and processing of your application.

May the Lord bless you and keep you; the Lord make His face to shine upon you and be gracious to you; the Lord lift up His countenance upon you, and give you . . . peace!!
- Numbers 6:24-26

The bottom right of this page contains important information about the Department of Social Assistance, should you wish to inquire about the progress of your application. In the space provided, please record the date you turned in your application to your pastor. Upon completion of your application, cut along the dotted lines and retain this page of the application for your records.

Section A

All of the items in Section A are *required*. Be sure that Section A is complete before turning in your application.

Section B

Question 1: The bulleted portions are examples only, if your need is not listed, please check the most appropriate box.

Question 2: Please record the total amount of your need here.

If you have questions concerning your eligibility, please contact your bishop, or the Bishop Secretary of Social Assistance. The telephone number, address, and web address, of the Department of Social Assistance can be found at the bottom of the page.

Section C

Questions 1-3: Please give an account of your financial status. This will assist the Department of Social Assistance in determining *your need* and how we can best help you.

Section D

Record here your total expenditures, for example, mortgage, car payment, gas, bills, groceries, etc.

Section E

If you have applied for any social or private financial aid, please list this information here. Be sure to include any received revenue in the total in Section C, number 1.

Section F

If you applied for social or private financial aid, please be sure to send a copy of all acceptance and rejection letters with your General Assistance Application Form.

Sections G - K

After you have signed the General Assistance Application Form in Section L, return to the beginning of the form and scan through it to ensure that all of the information has been recorded. Turn in the completed application to your pastor.

Section L

Sign the General Assistance Application Form. Please be sure that it is signed in black or blue ink to ensure no delays in processing your application.

The Department of Social Assistance

Telephone:

1-800-597-5678; Extension 3

Address:

**10807 Laurel Street
Rancho Cucamonga, CA. 91730**

Web Address:

www.acnavafoundation.com

Date General Assistance Application Form was delivered to my pastor:

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Applicant's Section

Section B

Orientation
Type of Need



1. What is your need? Please check below all that apply:

- Medical Emergency
 - Emergency Surgery
 - Dismemberment
- Death in Immediate Family
- Natural Catastrophe
 - Flood
 - Fire
 - Earthquake
 - Tornado
- Emotional Emergency
 - Counseling Fees
 - Emotional Rehabilitation
- Displaced Housing
 - Homeless
 - Unstable Housing

2. What is the total amount of your need?

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Section C

Financial
Income



1. What is your monthly income? Include SS, SSI, Interest, family support, etc.

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2. What is the total amount of your savings; include 401K, CD's, Saving Accounts?

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3. What have your adult children contributed to your well-being?

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•Do you have adult children who are in good standing with the Church?

Yes No N/A

Section D

Financial
Expenditures
Financial
Request



1. What is your total monthly expenditure?

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Section E

Other
Resources



1. Have you applied for financial aid from the State and Federal governments, or private agencies?

Yes No

•If yes, continue. If no, go to Section L

Which agencies did you contact?

1. _____
2. _____
3. _____
4. _____
5. _____

2. What is the total monthly amount of financial support from the above listed agencies?

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3. Did you include this amount in Section C, question 1?

Yes No

Section F

Required
Documents
Checklist



Copies of the below listed documents must be submitted with your application.

All letters of acceptance or rejection for financial aid from the government or private agencies listed in Section E

•Go to Section L: Signatures and sign the General Assistance Application form.

Bishop's Authorization

Section J is to be completed by the Bishop

Section I

Pastor's
Authorization



Local Level
Financial Aid

1. Did you provide financial assistance to the Applicant?

Yes No

•If yes, go to question 2. If no, explain.

_____.

2. How much financial assistance did your church give to the Applicant?

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Pastor's Signature _____

Date _____

•Please go to Section L: Signatures, sign the form and forward the General Assistance Application Form to your bishop.

Section J

Bishop's
Section

Bishop's
Information to
be completed
by Bishop



District

District Level
Financial Aid

Name - Last

First

MI

Address - Street

City

State

Zip

-

District

1. Did you provide financial assistance to the Applicant?

Yes No

•If yes, go to question 2. If no, explain.

_____.

2. How much financial assistance did your district give to the Applicant?

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Bishop's Signature _____

Date _____

•Please go to Section L: Signatures, sign the form and forward the General Assistance Application Form to the Bishop Secretary of Social Assistance.

